



BUCS-UPC MEN'S EIGHT-BALL POOL CHAMPIONSHIPS 2014-2015
BUCS-UPC WOMEN'S EIGHT-BALL POOL CHAMPIONSHIPS 2014-2015
GREAT YARMOUTH, 19-22 FEBRUARY 2015

ACCOMMODATION BOOKING FORM

GUIDANCE NOTES

- Complete the form electronically and return/send via email **only**.
- **All players** (except reserves) from both championships and **spectators** must have accommodation booked for them and be listed on the form.
- Some details must be selected using the **drop-down options**.
- **Category (of resident)**: whether the individual is a spectator or a player; if a player, please indicate which Championships they are competing in.
- **Gender details**: M = Male; F = Female; JM = Junior Male; JF = Junior Female (under 14 years of age at the time of the event); I = Infant (under two years at the time of the event).
- **Type (of accommodation required)**: D = Double Bed; S = Shared Room.
- If any of the party requires reasonable adjustments due to disability or otherwise, please indicate on the entry form and inform your AU / SU officer so that they may inform the UPC at the earliest opportunity.
- Please complete the accommodation booking form in full and submit by **email to the UPC address on the form** by the entry closing date.
- You may wish to **email a copy to your Athletic Union / Sports officer**. You **must retain a hard copy** printout for yourself and present this upon arrival at the accommodation reception.
- **For spectators ONLY** please ensure correct **accommodation payment** (£57 per spectator) **is made direct to the UPC** by the closing date (**player accommodation is already included in the composite entry fee via BUCScore**). If you require the BACS details for online transfer, please contact the UPC at the earliest opportunity.
- The team official named on the booking form will be the point of contact for all players and supporters attending from their institution.
- Teams are responsible for the behaviour of everyone in their party **including** supporters.
- Please read the Conditions of Hire set out on the next page.

Conditions of Hire

The accommodation payment is not refundable and is for self-catering accommodation with bed linen provided.

All players and supporters must stay on the park.

On arrival players / supporters will be provided with a wristband. Wristbands must be worn at all times until the end of the event. Only players and supporters with wristbands will be able to enter the tournament venue. A charge will be levied for replacing a wristband.

All accommodation is available from 13h00 on the first day of the event and must be left in a clean condition no later than 15h00 on the day of departure. If on arrival any fittings or utensils are broken or missing please report it to reception.

The accommodation number notified to you in confirmation of your booking is provisional and we reserve the right to alter this, but only in exceptional circumstances.

Anyone committing a nuisance, bringing fireworks, illegal items or substances into the park or bringing any drinks into the tournament venue will be removed from the site and therefore the tournament with no refund.

The staff of Vauxhall Holiday Park must be treated with respect at all times.

A refundable deposit of **£20.00** per person is payable on arrival which should be collected in advance by the team official who will then collect the accommodation key and wristbands on receipt of this payment. The payment can be in cash or cheque.

Wristbands must be worn at all times. Players and supporters will not be able to enter the playing venue without their wristband. Anyone losing a wristband must go to reception to get it replaced. There will be a charge of **£50.00** for replacing a wristband.

When checking out keys must be returned to reception. The accommodation will be checked for damage before the deposit is returned. Any damage will result in forfeiture of the deposit and payment must be made on any outstanding amount over the deposit.

In the case of serious damage, as well as paying for the full cost of the damage, the Universities Pool Council will charge the team, players and supporters involved with 'bringing the organisation into disrepute' and they will be dealt with severely. The Universities Pool Council may also pursue disciplinary action via the individuals' institutions. Note that Universities Pool Council regulations state that teams are responsible for the behaviour of their supporters.

All accommodation must be paid for in full on or before the closing date for entries. Entry will not be accepted without an accommodation form and full payment.

Only the named team official may make changes to the booking arrangements. All changes must be done in advance in accordance with Universities Pool Council regulations. No changes can be made on arrival.

This application is also an application for free membership to Vauxhall Holiday Parks Clubs during residence at the Holiday Park.

Completion of this booking form signifies acceptance of the conditions of hire detailed above and the general terms and conditions of Vauxhall Holiday Park. To view the general terms and conditions click on: http://www.vauxhall-holiday-park.co.uk/terms_and_conditions.html